

**REQUEST FOR EXPRESSION OF INTEREST FOR
PROCUREMENT OF CONSULTANCY SERVICES**

National Bank of Pakistan invites Consultancy Firms / Companies which are registered with provincial & Federal Tax Department to submit Expression of Interest (EOI) for procurement of Consultancy services for HVAC System installed at NBP Head Office Building Karachi according to the Procurement of Consultancy Service Regulations 2010.

“Objective & Scope”

The scope of services required; but not limited to; are given as under:

- 1) Study, and recommending actual cooling demand of the NBP, HO Building, Karachi.
- 2) Review, inspect and check installed HVAC plant system, ancillary piping ducting network and Wall/Floor mounted AC units at NBP HO Building Karachi.
- 3) Identification of demand supply gap and loop holes in existing HVAC Plant System and other cooling arrangements at NBP, HO Building, Karachi.
- 4) Recommendations regarding improvement in HVAC arrangements to meet the cooling demand of the NBP Head Office Building, Karachi in cost effective manner.
- 5) Development of necessary shop drawings and bidding documents for tendering purpose in accordance to recommendations (Sr # 04 above) in compliant with PPRA Rules.
- 6) Evaluation of tenders received, performing of post tender formalities and verification of contractor's bills till successful completion of works.

EVALUATION CRITERIA:

S.NO.	Terms & Conditions
1	The Consultancy firm/Company should submit its complete profile including organization structure, date of establishment, copy of certificate of Incorporation or registration.
2	The Consulting firm/ Company must be active tax payer and must provide NTN Certificate and Sindh Revenue Board Certificates.
3	The Consulting firm/ Company must have satisfactory financial position and should provide annual financial accounts of last three years.
4	The Consulting firm/company should submit an undertaking on a stamp paper that it is not blacklisted before by any bank/financial institution.
5	The Consultancy firm/ Company must have competent team/ personnel having adequate qualification and relevant experience in Pakistan to carryout said assignment (submit resume of appropriate personnel)
6	The Consulting firm/Company must submit an undertaking along with relevant documentary evidence that it is in relevant business for at least five (05) years for similar consultancy services
7	The consultancy firm/company must be registered with PEC with relevant specialization code
8	Those firms has already working with NBP as a Contractor are not eligible.

INELIGIBILITY:

NBP shall not allow any consortium to execute this project nor allows the Consulting Firm/Company to sublet the project either fully or partially.

GUIDELINES FOR SUBMISSION OF EOI:

In order to qualify for the next stage, the Consulting firm /Company must meet the above stated eligibility criteria. The Consulting firms/Companies fulfilling the defined criteria are requested to submit their Expression of interest along with necessary documents (including confirming their compliance to above stated criteria which reflects their capabilities and expertise required for desired works.)

Expression of interest shall be submitted to the undersigned not later than 18-02-2022. Shortlisted firms qualifying as per above stated eligibility criteria will be contacted for submission of Technical and Financial Proposal. Pursuant to Regulation-3 (B) Methods of Selection for Consultants of “Procurement of Consultancy Services Regulations, 2010” of PPRA Quality & Cost Based Selection will be adopted for the selection of consultant.

For more details, please contact Mr. Javed Akhtar on following address and telephone number 021-99220227:

National Bank of Pakistan reserves the right to cancel this invitation at any stage as per PPRA rule.

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NBP Head Office Building Karachi
021-99220766