

# NATIONALBANK OF PAKISTAN

## PRE-QUALIFICATION NOTICE

### Independent Verification of National Bank of Pakistan's Solar Based ATM Project.

#### Project Details

National Bank of Pakistan is implementing a Solar based backup power solution for a total of 300 ATMs located amongst their branch network across the country.

NBP are seeking proposals from established Consulting Firms to provide the following services:

- a. Develop a Technical Specification for a Solar Solution for NBP ATMs. This specification will be used by NBP to invite bids from Solar Equipment service providers.
- b. Provide Third Party Inspection and Verification services at 300 locations where this solar equipment is installed. The Inspection and Verification will be performed to ensure that the equipment installed meets the design specifications, passes a performance test, is robust and technically sound.

The proposal for the above services should be submitted to NBP by **10/12/2015**. The proposal should include, as a minimum, the details below.

1. Company profile including Organization structure of firm indicating the names of Directors / Proprietors / Partners.
2. Nature of Company with year of establishment.
3. Annual report/financial statements of the company (last 3 years) and offices / service centers in Pakistan.
4. Key Personnel i.e. (Third Party experts in verification of Electrical/Solar equipment) who will be involved in the Project along with their names, qualifications and designations.
5. Details of related works performed in the past, along with cost, name of clients and expected year of completion.
6. Copy of National Tax Number.
7. Copy of Registrations with Govt. Sales Tax Department.
8. Copy of Pakistan Engineering Council (PEC) membership certificate.
9. Copy of registration with local and/or International bodies as a Consulting Firms for Inspection/Verification/Certification.
10. Copy of Registration/Authorization with the office of the Electrical Inspector of any province.
11. Affidavit that the firm has never been blacklisted by any Government/Semi Government organization or Autonomous Bodies.
12. List of any arbitration / dispute with any client present or past and nature thereof.
13. A financial proposal that is broken in two parts. 1) The design and drafting of a technical specification for the Solar System and Pre-Qualification criteria for Solar solution providers that will provide the technology and backup to NBP via Tender, and (2) The physical Inspection/Verification of the solar solutions at 300 locations. The financial proposal should include a separate lump sum costs for the two components, costs are all inclusive including tax, travel, accommodation, report writing etc.

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