

INVITATION FOR EXPRESSION OF INTEREST

SUPPLY OF OFFICE FURNITURE

National Bank of Pakistan (NBP) invites eligible suppliers/manufacturers, who are registered with Federal/Provincial tax authorities and on Active Taxpayers List of the Federal Board of Revenue for at least 5 years to submit Expression of Interest (EOI) for supply of office furniture in National Bank of Pakistan (NBP) by adopting PCSR, 2010 of PPRA.

The EOI must include

- (i) name of company and contact details including telephone number, email and postal address;
- (ii) Company Brochures and/or technical documents related to the items;
- (iii) List of major clients for the last three (03) years. Pricing information should not be included in the EOI.

Eligibility Criteria

The following eligibility criteria shall be followed:

S. No.	Terms & Conditions
1.	The firm must be eligible member of SECP.
2.	The firm has and independent legal existence as a valid registered company or a joint venture partnership for at least ten (10) years with specialization in manufacturing ,supply ,delivery & installation of office furniture/work stations.
3.	The interested Firm/Affiliates have at least Three (03) similar projects in Pakistan for supply of furniture over the past three years and provide documentary proof to showcase company's expertise/capability in providing the supply of furniture.
4.	The interested firm should provide an undertaking on legal stamp paper stating that "the bidder's company is not blacklisted by any Government entity in Pakistan for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices and also not involved in any kind of lawsuits with the bank either current or pending."
5.	The firm has an average annual turnover of at least 40 Million over the past three years and generally sound position. (Please provide audited financial statement of last three (03) years.
6.	Applicants fulfilling the Eligibility Criteria must write an undertaking signed by their officials on company letter head confirming fulfillment of criteria.
7.	The firm must have ISO certification on quality management (ISO 9000/9001).

Guidelines for submission of EOI

Only short listed firms will be invited to bid the project. Interested firms may send their EOIs and supporting documents including those required under Eligibility Criteria.

Expression of Interest shall be submitted in two separate envelopes, one marked ORIGINAL and one marked COPY, meeting the above criteria, must reach at the below mentioned address on or before April 20, 2018 by 03:30 p.m. and will be opened on the same day at 04:00 p.m. publicly in the presence of Tender Opening Committee and bidders who opt to attend. Shortlisted firms who will qualify on the stated eligibility criteria will be contacted for submission of Technical and Financial Proposal. Pursuant to Regulation-3(B) Methods for Selection of Consultants of "Procurement of Consultancy Services Regulations, 2010" of PPRA; Quality & Cost Based Selection will be adopted for the selection of consultant.

NBP also reserves the right to cancel this invitation at any stage. This advertisement is also available on NBP (www.nbp.com.pk) and PPRA (www.ppra.org.pk) websites.

**Procurement Division,
Logistic Support Group
National Bank of Pakistan
3rd Floor, NBP Head Office, Karachi.
Tel: 99212100-50 Extension: 2533, 2993 and 2322**