

Invitation for Expression of Interest (EOI)

Procurement of Services of a firm for Digitization of Documents

Project ID: NBP/LSG/FCD/07042016

1. National Bank of Pakistan, one of the largest commercial bank operating in Pakistan invites firms registered with Federal/Provincial Income Tax and Sales Tax Departments and on Active Tax Payer List of FBR to provide services for digitization of documents as per PPRA Rules.
2. The interested firm should have been incorporated for at least five (5) years. Record/Document management services to be their core and dedicated line of business. Have proven record of providing comprehensive document management services, including but not limited to, Document Storage, Document Scanning, Document Transfer, Electronic Document Management Software etc. Have a proven track record of providing Document Management services to financial institutional especially Banks within Pakistan in the last five (5) years and provide necessary details documented reference / client reference in this regards. The staff, proposed by the firms, should have the main knowledge and understanding of working of the banks and financial sector organizations and required experience and technical know how for similar nature projects. Firm must also have strong financial background and provide audited financial statement of last three (3) years. International presence and experience of providing similar service will be preferred. The firm must have presence and ability to manage various geographies within Pakistan.
3. Expression of interest shall be submitted in two separate envelopes, one marked ORIGINAL and one marked COPY and must be delivered to the address below not later than April 27, 2016 at 2:30 p.m. and will be opened on the same date at 3:00.p.m.

Shortlisted firms who will qualify will be contacted for submission of technical and financial proposal as per "Procurement of consultancy services regulations, 2010" of PPRA.

NBP also reserves the right to cancel this invitation at any stage. This advertisement is also available on NBP (www.nbp.com.pk) and PPRA (www.ppra.org.pk) websites.

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