



National Bank of Pakistan

STATIONERY & STORES DEPARTMENT
HEAD OFFICE
KARACHI

TENDER NOTICE

Tender # SSD/SD/02/Feb, 2014

TENDER FOR PRINTING & SUPPLY OF SECURITY DOCUMENTS

National Bank of Pakistan, intends to invite sealed Tender for bulk printing and supply of various Security Instruments on "NBP Water Marked" security paper.

Well reputed Security Printing Press in Pakistan registered in Sales Tax/ Income Tax Departments having valid/proven "No Objection Certificate" for import of Security Paper, issued by the Security paper Mills OR Ministry of Trade and Commerce, Government of Pakistan can obtain the Tender Documents, consisting upon Bill of Quantity and laid down terms and conditions.

Tender Documents can be obtained from the office of Incharge, Stationery & Stores Department, Mehersons Estate Building, Talpur Road, Karachi against tender fee (Non-Refundable) Rs.1,000/= payable in shape of Payment Order/ Bank Draft in the name of National Bank of Pakistan, Head Office, Karachi on any working day, during office hours (before closing date of the Tender).

Sealed "Envelope" having quoted prices inclusive all taxes levied by the Government of Pakistan, along-with water marked paper sample and 5% earnest money of the Tender value should be dropped in Tender Box on 19.02.2014 up-to 11:00 Hours in the office of the Executive Vice President/ Divisional Head (LS&ED) NBP. Building, 3rd floor, Head Office, Karachi.

The Tender will be opened by the Tender/Purchase Committee on same day at 11:30a.m. in presence of the Participants, who would like to be presented.

For more details, please contact Mr. Sher Muhammad, Incharge, Stationery & Stores Department, National Bank of Pakistan, Maher Sons Estate Building, Talpur Road, Head Office, Karachi on telephone No.021-32416425, 021-32418657, Fax No.021-32425802, or download from NBP and PPRA's following websites.

<http://www.nbp.com.pk>
<http://www.ppra.org.pk>

(SHER MUHAMMAD)
AVP/ INCHARGE (SSD)
Stationery & Stores Deptt;
Head Office,
Karachi



National Bank Of Pakistan
STATIONERY & STORES DEPARTMENT
LS&ED: HEAD OFFICE: KARACHI

Tender # SSD/SD/02/Feb, 2014

PRINTING AND SUPPLY VARIOUS SECURITY DOCUMENTS

TERMS AND CONDITIONS:

1. All those Security Printers, registered in Sales Tax + Income Tax Departments, having a valid/proven **“No Objection Certificate”** for import of Security Paper (CBSI), issued by the Security Paper Mills OR Ministry of Trade & Commerce, Government of Pakistan can participate in the Tender.
2. Quotations/Rates/Offer must be submitted together-with “water marked” paper sample, duly verified by the Government of Pakistan approved laboratory that the paper will be sensenized against 20 Chemicals, as per requirement of SBP.
3. Rate must be quoted inclusive all Taxes/costs/charges and its must remain valid for 120 days from the date of Tender Opening.
4. Rates once quoted can not be taken back.
5. Rates should also be included of free delivery at in Godown of National Bank of Pakistan at Karachi and all seen/un-seen costs, charges regarding supply of above items.
6. Rates/Offer should be submitted in **“Sealed envelope”** and must be dropped in Tender Box placed in the office of Executive Vice President / Divisional Head, (LS&ED) 3rd floor, Head Office, Karachi latest by the given date and time, mentioned in our advertisement.
7. Earnest money of 5% of Tender value in-shape of Pay Order/ Bank Draft in bank’s name must received with the Tender. No Tender will be entertained without earnest money.
8. The Bank reserve the right to Postpone/reject the Tender without assigning the reasons OR accept the Tender either in whole or in-part OR Divide the job amongst more than one party.
9. Supply against order, must be started within 30 days from date of order on approved Security paper, containing required security features.
10. Entire job must be completed within time agreed by the bank, failing which the bank reserve the right to cancel the order at any stage OR impose the suitable penalty on bill(s) OR forfeited the earnest money OR Security Deposit in Bank’s favour.
11. If the firm/printer found/involved indulging in any mall practice would be black listed and the bank reserve the right to claim damages and losses from the defaulter firm.
12. Cutting/Over writing is not allowed, unless/until authenticated under proper seal & signature of the authorized person.
13. At the opening date and time of the Tender authorized representative of the firm can attend the meeting if desired.
14. Supply should strictly be made as per specifications of articles inclusive of all security features already mentioned in “Bill of quantity”, regarding articles and its packing etc.
15. Conditional Tender/offer will not be accepted to bank.

(SHER MUHAMMAD)
AVP/ Incharge,
Stationery & Stores Department,
Head Office, Karachi

We thoroughly read/understand
the above referred Terms and
Conditions and accepted for compliance.

Signature & Seal of Printer



National Bank of Pakistan
STATIONERY & STORES DEPARTMENT
HEAD OFFICE,
KARACHI.

BILL OF QUANTITY

S. No.	DESCRIPTION	QTY IN LEAVE	PRICE PER 1000 LEAVES INCLUSIVE ALL TAXES	TOTAL AMOUNT
01.	PLS/Current Account Cheque books leaves MICR Size & Specifications: - Size 3" x 8 ½" to be printed on CBS-1 Security cheque paper of 90 grams sensitized against 20 chemicals as per SBP specifications with additional security features of NBP logo water marked, invisible highlights, instant verification with special marker etc.	11,000,000 leaves		
02.	Payment Order Size & Specification: - Size 3 ½" x 11 ½" to be printed on CBS-1 Security cheque paper of 90 grams sensitized against 20 chemicals as per SBP specifications with additional security features of NBP logo water marked, invisible highlights, instant verification with special marker etc. Perforated in 02 places.	1 1,000,000 leaves		
Total: -				
Earnest Money Payment Order No.		Dated		
Grand Total: -				

N.B.

- Both the items should be printed with MICR encoded line.
- The items should be supplied in shape of books of 10,25,50,and 100 leaves
- Supply should be made on branch to branch basis on our sub orders, (time to time issue by Incharge, Security Documents Section).

Signature & Seal of the
Firm / Supplier