

## **REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR PROCUREMENT OF CONSULTANCY SERVICES**

National Bank of Pakistan invites experienced and competent applicants operating in Pakistan for providing consultancy services to submit EOI for implementing the State Bank of Pakistan's (SBP) Compliance Risk Management Guidelines in a transparent manner in accordance with Procurement of Consultancy Service Regulation 2010 & PPRA Rules.

### **SCOPE OF WORK**

The basic objective of procuring consultancy service for implementation of SBP Compliance Risk Management Guidelines (issued vide BRPD Circular # 7, dated August 9, 2017) is to improve NBP Compliance Risk Management activities and hence requires a review of its existing practices and provide assistance to ensure compliance with the requirements of SBP Guidelines by developing/ enhancing its compliance risk strategy, inventory, program/ framework, , regulatory database (including criticality of regulations), compliance checklists etc.

### **ELIGIBILITY CRITERIA:**

1. The Consultancy firms should be a Category A (SBP Panel of Auditors) CA Firm having at least 20 partners and should submit its **complete profile** including organization structure, date of establishment, copy of certificate of incorporate or registration. Name, qualifications and job experiences of key persons /core staff. Attested copy of registration / legal entity of firm should be attached
2. The Consultancy Firm / Company must have revenue of 50 Million in the last completed financial year from Risk and Advisory service. Attested copy of audited financial statement for last 3 years be attached.
3. Prior experience of not less than 10 years in Internal Controls, Compliance and Risk Management projects with banks in Pakistan. List of similar projects completed in last 5 years with documentary evidence be attached.
4. The Consultancy Firm / Company must be active taxpayer and must provide NTN Certificate and should be registered with Sindh Revenue Board. Attested copy of most recent tax certificate be attached.
5. The Consultancy Firm / Company must have a satisfactory ICAP QCR rating.

### **GUIDELINES FOR SUBMISSION OF EOI:**

In order to qualify for the next stage, the consultancy firms must meet the above stated eligibility criteria. After completion of short listing process and notification of results on bank website, all prequalified bidders will be contacted for submission of Technical and Financial Proposal pursuant to Regulation-3 (A) Methods of Selection of "Consultants of Procurement of Consultancy Services Regulations, 2010" of PPRA. Further, Quality Based Selection Method will be adopted for the selection of consultant.

The sealed EOI applications completed in all aspects, duly signed and stamped by the authorized person should be dropped in the Tender Box placed in the Conference Room of the Divisional Head, Property & Procurement Division, 3<sup>rd</sup> Floor, Logistic Support Group, National Bank of Pakistan, Head Office, Karachi on EOI opening date i.e. **20<sup>th</sup> September 2019 till 12:00 p.m.** In case the office remains closed for any reason, the tender will be opened on next working day at same time. The profiles submitted after the bid submission time will not be entertained. Envelopes containing applications must be marked with capital letters "**Expression of Interest for Procurement of Consultancy Services**",

Sealed Applications will be opened on same day i.e. **20<sup>th</sup> September 2019 at 12:30 p.m.** by the Tender Opening Committee and in presence of representative of parties, who wish to be present at the time of EOI opening/ receipt. The Bank reserves the right to cancel this invitation at any stage of tender as per PPRA Rule 33.

For details please contact to bank officials on following Telephone Numbers **021- 99220331, 38902435** or Fax No.**021-99220434**.

Please also visit on following websites:

<http://www.nbp.com.pk>

<http://www.ppra.org.pk>

**SVP/Divisional Head –  
Property & Procurement Division,  
Logistic Support Group  
NBP Head Office, Karachi.**

