

## **INVITATION FOR BID**

1. The NBP invites reputed firms, who are authorized representatives to provide annual maintenance services for Siemens EPABX Hipath 4000 & Unify Openscape Business X5 Communication Equipment in Pakistan, to submit sealed Bids in accordance with details mentioned in the Bidding documents for “Annual Maintenance Contract of Siemens EPABX Hipath 4000 & Unify Openscape Business X5 Communication Equipment installed at NBP Head Office Building Karachi” The contract will be initially for One Year period and would be extended further upon mutual consent subject to satisfactory rendering of maintenance services.
2. The interested eligible bidders are advised to submit following documents at under mentioned address to obtain bidding documents containing detailed terms and conditions, etc. during office hours up to **29<sup>th</sup> March, 2019**:
  - a) Written application on Company’s letterhead for issuance of bidding documents.
  - b) Bidding documents Price (*as per PPRA rule 23*) of **Rs.500/-** (Rupees Five Hundred only) through Pay Order/Bank draft drawn in favor of National Bank of Pakistan.
  - c) Copy of valid Dealership/Partnership Certificate or a Letter from Principal, clearly authorizing the bidder to participate for subject bid.
  - d) Company profile including Organizational structure of the bidder indicating the Names of Directors/Proprietors/Partners and strength of Technical Staff.
  - e) Bankers Certificate showing Credit worthiness of the bidder with the Bank.
  - f) List of Clients, where Annual Maintenance Contracts were provided in past as well as are currently in progress.
  - g) Proof of Support / Branch Office in Karachi.
  - h) Copy of NTN, GST and SST Registration Certificates. (The name of Bidder must appear on the Active Tax Payers List of FBR).
  - i) An affidavit that the firm has never been black listed by any Government/ Semi Government or Autonomous body on stamp paper of Rs. 100/- duly attested by the Oath commissioner
  - j) List of any arbitration/dispute with any client present or past and nature thereof.

The Single Stage One Envelope bidding procedure [*as per PPRA Rule 36 (a)*] will be adopted and Sealed bid accompanied with Bid Security (*as per PPRA rule 25*) amounting to **2%** of Bid price in a form of Payment Order / CDR or Bank Guarantee of a scheduled Bank in favor of National Bank of Pakistan in sealed envelope, prepared in accordance with the instructions contained in the bidding documents, must reach at the above address on or before **11:00 am, 01<sup>st</sup> April, 2019**. The bids will be opened the same day publicly at **11:30 am** at same address in the presence of Tender Opening Committee and bidder’s representatives, who opt to attend. If office remains closed for any reason, same work will be done on next consecutive working day on same time.

**SVP / Divisional Head  
Engineering Division,  
Logistic Support Group, NBP,  
3<sup>rd</sup> Floor, Head Office Building,  
I.I.Chundrigar Road, Karachi  
021-99220766, 99062403**