

# **INVITATION FOR BID**

## **TENDER NOTICE**

National Bank of Pakistan (NBP) invites sealed bids from reputed business entities (which may be a proprietor/firm/company/corporation etc.) (Herein after referred to as a "Company") having experience of providing necessary routine maintenance and troubleshooting services for Fire Alarm Systems / Suppression System in Pakistan to render their services for the following works:

### **Service Level Agreement for the maintenance and upkeep of different Fire Alarm Systems and FM200 FIRE Suppression System installed at NBP Head Office Building, Karachi**

The services will be hired for 03 Years period.

The interested companies are advised to obtain bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, bill of quantity, scope of works/services, clarification/rejection of bids etc. from the office of undersigned after submission of following documents at under mentioned address during office hours up to **21<sup>st</sup> May, 2019**:

- a) Written application on Company's letterhead for issuance of bidding documents.
- b) Bidding documents Price (*as per PPRA rule 23*) of **Rs.500/-** (Rupees Five Hundred only) through Pay Order/Bank draft drawn in favor of National Bank of Pakistan.
- c) Company profile including Organizational structure of the company indicating the Names of Directors/Proprietors/Partners etc.
- d) Bankers Certificate showing Credit worthiness of the company with the Bank.
- e) List of Clients where similar services were/are provided by the company.
- f) Proof of Support / Branch Office in Karachi.
- g) Copy of NTN, GST and SST Registration Certificates. (The name of Company must appear on the Active Tax Payers List of FBR).
- h) An affidavit that the company has never been black listed by any Government/ Semi Government or Autonomous body.
- i) List of any lawsuits/arbitration/dispute with any client present or past and nature thereof.

The Single Stage One Envelope bidding procedure [*as per PPRA Rule 36 (a)*] will be adopted and Sealed bid accompanied with Bid Security (*as per PPRA rule 25*) amounting to **2%** of Bid price in a form of Payment Order / CDR or Bank Guarantee of a scheduled Bank in favor of National Bank of Pakistan in sealed envelope, prepared in accordance with the instructions contained in the bidding documents, must reach at the above address on or before **10:30 am, 22<sup>nd</sup> May, 2019**. The bids will be opened the same day publicly at **11:00 am** at same address in the presence of Tender Opening Committee and bidder's representatives, who opt to attend. If office remains closed for any reason, same work will be done on next consecutive working day on same time.

**SVP / Divisional Head**  
**Engineering Division,**  
**Logistic Support Group, NBP,**  
**3<sup>rd</sup> Floor, Head Office Building,**  
**I.I.Chundrigar Road, Karachi**  
**021-99220766, 99062403**