

EVALUATION REPORT
(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: National Bank of Pakistan
2. Method of Procurement: 36 (b) - Single Stage Two Envelope Procedure
3. Title of Procurement: Procurement of Laser Printers
4. Tender Inquiry No.: NBP/LSG/LP/29102015
5. PPRA Ref. No. (TSE): TS257115E
6. Date & Time of Bid Submission: November 16, 2015 at 02:30 p.m.
7. Date & Time of Bid Opening: November 16, 2015 at 03:00 p.m.
8. No of Bids Received: Three (03)
9. Criteria for Bid Evaluation: Mentioned in the attached RFP/Bidding documents.
10. Details of Bid(s) Evaluation: As follows

Name of Bidder	Marks		Total Evaluated Cost (PKR)*	Rule/Regulation/SBD*/Policy/Basis for Rejection/Acceptance as per Rule 35 of PP, 2004.
	Technical (If applicable)	Financial (If applicable)		
M/s. Universal Business Equipment Pvt. Ltd.	N/A	N/A	13,613,500/-	Lowest Evaluated Bid
M/s. Gemco Pvt. Ltd.	N/A	N/A	N/A	Bid rejected as bidder technical proposal did not conform to the specified requirements.
M/s. Shirazi Trading Pvt. Ltd.	N/A	N/A	N/A	Bid rejected as bidder technical proposal did not conform to the specified requirements.

* All costs are inclusive of all applicable taxes

Lowest Evaluated Bidder: M/s. Universal Business Equipment Private Limited

11. Any other additional / supporting information, the procuring agency may like to share.

- Annexure II- Evaluation Criteria

Wing Head ITP
Logistic Support Group

Evaluation Criteria
Procurement of Laser Printers
Tender ID: NBP/LSG/LP/29102015

The bids/proposals with all complete documents will be evaluated as under.

1. All bidders are required to submit filled, correct and complete Annexure III – Technical Requirement Document along their bid. If the bidder fails to do so, its bid will be considered as rejected. All bidders are also requested to affix their company's stamp/signature on the provided Annexure III – Technical Requirement Document.
2. All bidders are required to propose a single solution to NBP as any alternate or additional solution will not be considered for evaluation and such bid will be considered as rejected.
3. If any bidder mentions propose solution financial details (i.e price, cost, bid security amount etc.) in its TECHNICAL PROPOSAL or response to any NBP clarification query during technical evaluation, its bid will be considered as rejected.
4. Technical Requirements mentioned in Annexure III – Technical Requirement Document with “**Priority (High/Low)**” is evaluated as follows:
 - a. For evaluation purpose, a desired response of only ‘Y’, ‘Yes’, ‘N’, ‘No’ is required in the availability column for all technical requirements (mentioned in Annexure III – Technical Requirement Document).
 - b. All technical requirements with “High” Priority must be answered as ‘Y’ or ‘Yes’. If bidder responses ‘N’ or ‘No’ against any of such “High” Priority requirement, its bid will be considered as technically disqualified and will be rejected.
 - c. All technical requirements with “Low” Priority can be answered as ‘Y’, ‘Yes’, ‘N’, ‘No’ as these requirements will not be considered for evaluation. If bidder responds ‘N’ or ‘No’ against any of the “Low” Priority requirement, its bid will not be considered as rejected.
 - d. For all “High” priority technical requirements against which Bidder is responding “Y”, bidder should specify the proper reference of the proposal in the reference / substantiation column. NBP may ask any other additional documentary evidence against any requirement that must be provided by the Bidder during the period of evaluation. Bidders should respond to such requests within the time frame indicated in the letter/fax/ e-mail seeking the explanation. Failing to provide the reference, its bid will be considered as technically disqualified and will be rejected.
 - e. For all requirements against which Bidder is not providing any response (i.e. an empty availability cell or an availability cell with a response other than “Y/Yes’ or ‘N/No’), NBP will first check that against such requirements proper reference

documents have been provided or not in the submitted bid. If reference document is found then NBP ask clarification from the bidder about its response, however if reference document will also not found then response of bidder shall be considered as 'No' and its bid will be considered as rejected.

- f. The bidders are required to include the price of all requirements with 'High' priority where the response is 'Y' in its financial proposal as the price mentioned in financial proposal will be considered as final and cannot be increased in any case after the submission of bid.
 - g. "Low" priority requirements that shall be responded "Y" by bidder shall be treated as complimentary, without any addition in the above mentioned quoted price.
5. The prices will be evaluated taking all items mentioned in Annexure III – Technical Requirements and Annexure VII – BOQ document which will be considered as total bid value / bid amount / contract price.
 6. Bid from the technically qualified Bidder and having lowest evaluated price/cost will be considered as lowest evaluated Bid and accepted by NBP for contract award.
 7. As per requirement of IBT 31 mentioned in Annexure VI – Standard Bidding Document of RFP, NBP may conduct a post-qualification evaluation exercise for the bidder which is selected as having submitted the lowest evaluated bid. A negative evaluation will result in rejection of the bidder's bid, in which event NBP shall proceed to the next lowest evaluated bidder to make a similar evaluation.