

**BID SOLICITATION DOCUMENT  
FOR  
DISPOSAL OF MOTOR VEHICLES OF  
NATIONAL BANK OF PAKISTAN**



National Bank of Pakistan  
نیشنل بینک آف پاکستان

**PROCUREMENT DIVISION**  
**LOGISTICS, COMMUNICATIONS & MARKETING GROUP**  
**NBP HEAD OFFICE**  
**KARACHI**

**NOTICE FOR DISPOSAL OF VEHICLES**

**No. Disposal Notice/0001/2024**

**Dated:**

NBP invites sealed offers for disposal of the following motor vehicles:

S. No	LOT No	Registration No.	Make	CC	Model	Color	Tax Paid Upto	Bid Security
1	1	AXQ-841	Daihatsu Cuore	800	2012	Mica Metallic	31/12/2024	Rs. 20,000/-
2	1	AXR-475	Daihatsu Cuore	800	2012	Olive Mica	31/12/2024	Rs. 20,000/-
3	1	BDA-998	Daihatsu Cuore	800	2012	Wine Red	31/12/2024	Rs. 20,000/-
4	1	AVT-317	Daihatsu Cuore	800	2011	White	31/12/2024	Rs. 20,000/-
5	1	BJT-018	Suzuki Mehran	800	2018	White	31/12/2024	Rs. 20,000/-
6	1	BJK-301	Suzuki Mehran	800	2017	White	31/12/2024	Rs. 20,000/-
7	1	BEN-451	Suzuki Mehran	800	2015	White	31/12/2024	Rs. 20,000/-
8	2	BHV-203	Suzuki Cultus	1000	2017	White	31/12/2024	Rs. 25,000/-
9	2	BHE-229	Suzuki Cultus	1000	2016	White	31/12/2024	Rs. 25,000/-
10	2	BFU-116	Suzuki Cultus	1000	2016	White	31/12/2024	Rs. 25,000/-
11	2	BFU-132	Suzuki Cultus	1000	2015	White	31/12/2024	Rs. 25,000/-
12	2	BEV-628	Suzuki Cultus	1000	2015	White	31/12/2024	Rs. 25,000/-
13	2	BAZ-860	Suzuki Cultus	1000	2014	White	31/12/2024	Rs. 25,000/-
14	2	AYE-425	Suzuki Cultus	1000	2012	White	31/12/2024	Rs. 25,000/-
15	2	AVC-616	Suzuki Cultus	1000	2011	White	31/12/2024	Rs. 25,000/-
16	3	BGF-938	Toyota Corolla XLI	1300	2016	White	31/12/2024	Rs. 50,000/-
17	3	BGG-667	Toyota Corolla XLI	1300	2016	White	31/12/2024	Rs. 50,000/-
18	3	BHA-017	Toyota Corolla XLI	1300	2016	Attitude Black	31/12/2024	Rs. 50,000/-
19	3	BEX-276	Toyota Corolla XLI	1300	2015	White	31/12/2024	Rs. 50,000/-
20	3	BEJ-915	Toyota Corolla XLI	1300	2015	Attitude Black	31/12/2024	Rs. 50,000/-
21	3	BEW-435	Toyota Corolla XLI	1300	2015	White	31/12/2024	Rs. 50,000/-
22	3	BEU-315	Toyota Corolla XLI	1300	2015	Attitude Black	31/12/2024	Rs. 50,000/-
23	3	BEN-447	Toyota Corolla XLI	1300	2015	White	31/12/2024	Rs. 50,000/-
24	3	BEY-169	Toyota Corolla GLI	1300	2016	Silver	31/12/2024	Rs. 50,000/-
25	3	BGF-940	Toyota Corolla GLI	1300	2016	White	31/12/2024	Rs. 50,000/-
26	3	BEX-152	Toyota Corolla GLI	1300	2016	Gun Metallic	31/12/2024	Rs. 50,000/-
27	3	BEX-257	Toyota Corolla GLI	1300	2015	White	31/12/2024	Rs. 50,000/-
28	3	BFG-169	Toyota Corolla GLI	1300	2015	Gun Metallic	31/12/2024	Rs. 50,000/-
29	3	BAS-643	Toyota Corolla GLI	1300	2013	Strong Blue	31/12/2024	Rs. 50,000/-
30	3	BEF-940	Honda City	1300	2015	Taffeta White	31/12/2024	Rs. 50,000/-
31	4	BHB-100	Honda Civic	1500	2016	Crystal Black	31/12/2024	Rs. 70,000/-

S. No	LOT No	Registration No.	Make	CC	Model	Color	Tax Paid Upto	Bid Security
32	5	BNJ-628	Toyota Corolla Altis	1600	2018	Silver	31/12/2024	Rs. 80,000/-
33	5	BJF-967	Toyota Corolla Altis	1600	2017	Super White	31/12/2024	Rs. 80,000/-
34	5	BKU-680	Toyota Corolla Altis	1600	2017	Silver	31/12/2024	Rs. 80,000/-
35	5	BJF-641	Toyota Corolla Altis	1600	2017	Gray Graphite	31/12/2024	Rs. 80,000/-
36	5	BJF-635	Toyota Corolla Altis	1600	2017	Bronze Mica Metallic	31/12/2024	Rs. 80,000/-
37	5	BHK-371	Toyota Corolla Altis	1600	2017	Gray Graphite	31/12/2024	Rs. 80,000/-
38	5	BGF-845	Toyota Corolla Altis	1600	2016	Bronze Mica Metallic	31/12/2024	Rs. 80,000/-
39	5	BEJ-919	Toyota Corolla Altis	1600	2015	Gun Metallic	31/12/2024	Rs. 80,000/-
40	5	BEN-441	Toyota Corolla Altis	1600	2015	Medium Silver	31/12/2024	Rs. 80,000/-
41	5	GP-8197	Toyota Corolla Altis	1600	2011	Black	31/12/2024	Rs. 80,000/-
42	6	CU-9690	Toyota Hilux	2500	2014	Black	31/12/2024	Rs. 100,000/-
43	7	BF-7180	Toyota Fortuner	2700	2015	Super White	31/12/2024	Rs. 150,000/-
44	7	BD-4213	Toyota Prado	2700	2006	Black	31/12/2024	Rs. 150,000/-
45	8	GP-8498	Toyota Land Cruiser	4663	2008	Pearl White	31/12/2024	Rs. 300,000/-

\*All motor vehicles are CPLC cleared, and original books and files are available with the bank. All motor vehicles are registered in Karachi and are to be sold on "as is where is" basis and shall disclaim liability after sale.

All motor vehicles are parked at (CV-36, FL-3/24, Cambell House, Karachi) and may be inspected on any working hours between 10:00 AM to 04:00 PM from 5<sup>th</sup> August, 2024 to 8<sup>th</sup> August, 2024.

1. Solicitation documents containing detailed terms and conditions, etc. may be collected free of cost on submission of a written application from the undersigned's address during office hours after publication of Instruction to Bidder (ITB) till closing thereof, and the same are also available free of cost for the interested bidders on websites: <http://www.ppra.org.pk> and <http://www.nbp.com.pk>
2. Sealed bids/offers along with earnest money /security amount for each motor vehicles are mentioned in above list shall be in the form of a Pay order /Demand Draft drawn in favor of NBP must be submitted by **19<sup>th</sup> August, 2024, Monday at 11:00 a.m.** Bids will be opened on the same day at **11:30 a.m.**, at the address given below. Security amount will be returned to the unsuccessful bidders under written request on letterhead after scrutiny of the offers.
3. This tender is only an offer and National Bank of Pakistan reserves the right to reject all the bids and may reinstate the disposal proposal / process

#### Divisional Head

Procurement Division

Logistics, Communications & Marketing Group

National Bank of Pakistan

3<sup>rd</sup> Floor, Head Office Building, Karachi

021-38902435

## **Disposal of Vehicles held at National Bank of Pakistan**

### **Contents**

<b>I.</b>	<b>Instruction to Bidders .....</b>	<b>5</b>
<b>II.</b>	<b>Details of Pool Vehicles to be Disposed Off.....</b>	<b>8</b>
<b>III.</b>	<b>Forms of Proposals .....</b>	<b>10</b>
	Form P1 – Bid Form .....	11
	FORM P2 – Bidder’s Representative.....	12
	FORM P3 – FINANCIAL BID FORM .....	13
	Form P4 - Undertaking by the Bidder .....	14

## **I. Instruction to Bidders (ITB)**

1. Motor Vehicles herein after collectively referred to as “Vehicles”. Vehicles are offered for disposal on **“as is where is basis” without any after sale liability or warranty whatsoever.**
2. **Evaluation of Bids:** Bidder(s) can submit bid(s) for one or more than one vehicle. Bidders will be declared successful on the basis of highest most advantageous price offered for each motor vehicle under consideration for disposal.
3. **Deadline of Bid Submission:** Bids shall be submitted by **19<sup>th</sup> August, 2024, Monday at 11:00 a.m.**
4. **Late bids submission:** Any bid received after aforementioned deadline will not be accepted and returned unopened to the Bidder.
5. **Bids Opening Venue and Time:** Bids shall be opened in the office of Mr. Haider Ali Isani, Divisional Head – Procurement, LCMG, National Bank of Pakistan, 3rd Floor, Head Office, Karachi on **19<sup>th</sup> August, 2024, Monday at 11:30 a.m.**
6. **Bid Security:** Bid Security shall be submitted along with the bidding documents, in shape of Pay order / Demand Draft drawn in favor of NBP as per the respective vehicle’s amount mentioned in Section-II of this document. Bid Security will be refunded to the unsuccessful bidders on receipt of written request on company’s letterhead (wherever required) after announcement of bids evaluation result.
7. **Bid Validity:** The Bids shall be valid for **120 days** from the date of bid opening extendable to a further period of **120 days** if so required.
8. **Mode of Payment:** Successful Bidder shall have to deposit **100%** of offered price of motor vehicle(s) in form of Pay Order / Demand Draft drawn in favor of National Bank of Pakistan before lifting of vehicle, within Seven (07) days from the date of announcement of successful bidder, failing which, the bid security will be forfeited and the bank reserves the right to award the contract to the Next Higher / most advantageous Bidder.
9. **Disposal Period:** Successful bidder shall lift/move disposable motor vehicle(s) at his/her own safety, risk, responsibility, cost labor and machine whatever required to remove from NBP premises, within 30 (Thirty) days after announcement of results subject to realization of the Pay

Order / Demand Draft in NBP and transfer of vehicle in the name of successful bidder or his nominee from the respective ETO.

10. **Survey of Vehicle(s):** The bidders are strongly encouraged in their own interest to visit and survey to get first-hand information regarding the condition, make etc. of the motor vehicles during 10:00 am to 4:00 pm from 08<sup>th</sup> July, 2024 till 12<sup>th</sup> July, 2024 before submitting the bids / offers.
11. **Queries of Bidder:** All queries regarding subject disposal should be communicated in writing to email (**haider.isani@nbp.com.pk**) as mentioned at least **05 days** prior to the date of opening of bids.
12. **Bid Opening:** Bids will be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
13. **Evaluation of Prices:** The Bank for any arithmetic errors will check bids. If any discrepancy found, discrepant bid shall be rejected.
14. **Code of Conduct:** The Bank will reject a bid, if any bidder is found in corrupt or fraudulent practices. The Bank will declare such bidder as **“ineligible”** indefinitely or for a period, as per the applicable laws and rules or may blacklist the bidder, as per applicable rules. Subsequently, bid security will be forfeited in such cases.
15. **Eligibility of Bidder:**
  - 15.1 The bidder Blacklisted or in litigation with any Government / Semi Government organizations shall not be eligible to bid.
  - 15.2 The Bidders must not be a proscribed person directly or indirectly.
  - 15.3 The bidder should be a Registered Tax Payer and must have the capacity to bid and purchase the vehicle.
16. **Announcement of Results:** The bid price of each disposable vehicle will be evaluated separately. Announcement of Result will be made on the basis of highest offered price for each disposable motor vehicle in consideration.
17. **Equality of Offered Prices:** In case, the highest bid/offer of similar amount is quoted by two or more bidders, the Bank shall reject the bids and return the bid security. And re-tendering shall be conducted to extent of such motor vehicle(s).

18. **Transfer of Vehicle:** The successful bidder is solely responsible to get the vehicle transferred from the concerned Excise & Taxation Department within the time prescribed in the applicable law. Delivery/possession of vehicle will be given after transferring the vehicle in the name of the successful bidder with Excise & Taxation Office. Transfer fee, taxes duties, etc. shall be payable by the successful bidder separately. All costs incidental or related to the transfer and completion of transaction shall be borne by the successful bidder.
19. If any dispute arises between the parties (the bidder & the Bank's Disposal Committee), the matter shall be referred to the **Grievance Redressal Committee**, Karachi who will examine the matter in detailed and give the decision, which will be final & binding upon the parties/bidders.
20. NBP will have no liability after sale of a vehicle – “As is where is basis”
21. The Bank reserves the right to recover any amount from the Successful bidder against any losses or damages incurred to the property, data, or persons of the Bank due to the Successful bidder or his worker's negligence without any risk, responsibility and the sales.
22. The bidder will ensure safe and swift removal of disposable vehicle award in his/her favor, from Bank premises, further, no incidental claim will be borne by the Bank. In case of any loss/damage to Bank property and/or vehicles, bidder shall have to make all good as per original.
23. The successful bidder and his authorized representative shall have to strictly follow the rules & regulations of the Internal Bank Security Department.
24. **Confidentiality:** No Information will be shared during evaluation of bids until and unless Bid Evaluation Result are announced and successful bidder with respect to the vehicles are declared by the bank.
25. As per Corporate Governance Regulatory Framework by Banking Policy and Regulation Department, Clause No. G-15, the bidder should not be an employee or a family member of an employee.

## II. Details of Motor Vehicles to Disposed Off

### A) MOTOR VEHICLES:

S. No	LOT No	Registration No.	Make	CC	Model	Color	Tax Paid Upto	Bid Security
1	1	AXQ-841	Daihatsu Cuore	800	2012	Mica Metallic	31/12/2024	Rs. 20,000/-
2	1	AXR-475	Daihatsu Cuore	800	2012	Olive Mica	31/12/2024	Rs. 20,000/-
3	1	BDA-998	Daihatsu Cuore	800	2012	Wine Red	31/12/2024	Rs. 20,000/-
4	1	AVT-317	Daihatsu Cuore	800	2011	White	31/12/2024	Rs. 20,000/-
5	1	BJT-018	Suzuki Mehran	800	2018	White	31/12/2024	Rs. 20,000/-
6	1	BJK-301	Suzuki Mehran	800	2017	White	31/12/2024	Rs. 20,000/-
7	1	BEN-451	Suzuki Mehran	800	2015	White	31/12/2024	Rs. 20,000/-
8	2	BHV-203	Suzuki Cultus	1000	2017	White	31/12/2024	Rs. 25,000/-
9	2	BHE-229	Suzuki Cultus	1000	2016	White	31/12/2024	Rs. 25,000/-
10	2	BFU-116	Suzuki Cultus	1000	2016	White	31/12/2024	Rs. 25,000/-
11	2	BFU-132	Suzuki Cultus	1000	2015	White	31/12/2024	Rs. 25,000/-
12	2	BEV-628	Suzuki Cultus	1000	2015	White	31/12/2024	Rs. 25,000/-
13	2	BAZ-860	Suzuki Cultus	1000	2014	White	31/12/2024	Rs. 25,000/-
14	2	AYE-425	Suzuki Cultus	1000	2012	White	31/12/2024	Rs. 25,000/-
15	2	AVC-616	Suzuki Cultus	1000	2011	White	31/12/2024	Rs. 25,000/-
16	3	BGF-938	Toyota Corolla XLI	1300	2016	White	31/12/2024	Rs. 50,000/-
17	3	BGG-667	Toyota Corolla XLI	1300	2016	White	31/12/2024	Rs. 50,000/-
18	3	BHA-017	Toyota Corolla XLI	1300	2016	Attitude Black	31/12/2024	Rs. 50,000/-
19	3	BEX-276	Toyota Corolla XLI	1300	2015	White	31/12/2024	Rs. 50,000/-
20	3	BEJ-915	Toyota Corolla XLI	1300	2015	Attitude Black	31/12/2024	Rs. 50,000/-
21	3	BEW-435	Toyota Corolla XLI	1300	2015	White	31/12/2024	Rs. 50,000/-
22	3	BEU-315	Toyota Corolla XLI	1300	2015	Attitude Black	31/12/2024	Rs. 50,000/-
23	3	BEN-447	Toyota Corolla XLI	1300	2015	White	31/12/2024	Rs. 50,000/-
24	3	BEY-169	Toyota Corolla GLI	1300	2016	Silver	31/12/2024	Rs. 50,000/-
25	3	BGF-940	Toyota Corolla GLI	1300	2016	White	31/12/2024	Rs. 50,000/-
26	3	BEX-152	Toyota Corolla GLI	1300	2016	Gun Metallic	31/12/2024	Rs. 50,000/-
27	3	BEX-257	Toyota Corolla GLI	1300	2015	White	31/12/2024	Rs. 50,000/-
28	3	BFG-169	Toyota Corolla GLI	1300	2015	Gun Metallic	31/12/2024	Rs. 50,000/-
29	3	BAS-643	Toyota Corolla GLI	1300	2013	Strong Blue	31/12/2024	Rs. 50,000/-
30	3	BEF-940	Honda City	1300	2015	Taffeta White	31/12/2024	Rs. 50,000/-
31	4	BHB-100	Honda Civic	1500	2016	Crystal Black	31/12/2024	Rs. 70,000/-
32	5	BNJ-628	Toyota Corolla Altis	1600	2018	Silver	31/12/2024	Rs. 80,000/-
33	5	BJF-967	Toyota Corolla Altis	1600	2017	Super White	31/12/2024	Rs. 80,000/-
34	5	BKU-680	Toyota Corolla Altis	1600	2017	Silver	31/12/2024	Rs. 80,000/-
35	5	BJF-641	Toyota Corolla Altis	1600	2017	Gray Graphite	31/12/2024	Rs. 80,000/-



S. No	LOT No	Registration No.	Make	CC	Model	Color	Tax Paid Upto	Bid Security
36	5	BJF-635	Toyota Corolla Altis	1600	2017	Bronze Mica Metallic	31/12/2024	Rs. 80,000/-
37	5	BHK-371	Toyota Corolla Altis	1600	2017	Gray Graphite	31/12/2024	Rs. 80,000/-
38	5	BGF-845	Toyota Corolla Altis	1600	2016	Bronze Mica Metallic	31/12/2024	Rs. 80,000/-
39	5	BEJ-919	Toyota Corolla Altis	1600	2015	Gun Metallic	31/12/2024	Rs. 80,000/-
40	5	BEN-441	Toyota Corolla Altis	1600	2015	Medium Silver	31/12/2024	Rs. 80,000/-
41	5	GP-8197	Toyota Corolla Altis	1600	2011	Black	31/12/2024	Rs. 80,000/-
42	6	CU-9690	Toyota Hilux	2500	2014	Black	31/12/2024	Rs. 100,000/-
43	7	BF-7180	Toyota Fortuner	2700	2015	Super White	31/12/2024	Rs. 150,000/-
44	7	BD-4213	Toyota Prado	2700	2006	Black	31/12/2024	Rs. 150,000/-
45	8	GP-8498	Toyota Land Cruiser	4663	2008	Pearl White	31/12/2024	Rs. 300,000/-

\*All motor vehicles are CPLC cleared, and original books and files are available with the bank. All motor vehicles are registered in Karachi and are to be sold on “as is where is” basis and shall disclaim liability after sale.

### **III. Forms of Proposals**

Following should be the contents of the <b>Proposal in a sealed Envelope:</b>		
1.	Bid Form	Form P1
2.	Bidder's Representative	Form P2
3.	Financial Bid Form	Form P3
4.	Bidder's Undertaking	Form P4

## **Form P1 – Bid Form**

Date:

IFB No:	No. Disposal Notice / 0001 / 2024
Title:	<i>"DISPOSAL OF MOTOR VEHICLES OF NATIONAL BANK OF PAKISTAN"</i>
Bidder:	

To:

**(Divisional Head),**  
Procurement Division, LCMG  
National Bank of Pakistan,  
NBP, Head Office,  
Karachi –Pakistan

Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, I/we, the undersigned, fully understood the terms and conditions of the disposal process mentioned in Section I. Instruction to Bidders.

I/We undertake, if our Bid is accepted, to remove/move disposable vehicle from the Bank Premises at my/our own risk & responsibility without any additional charges.

If my/our Bid is accepted, I/we will submit 100% of offered amount of vehicle in form of pay order/ draft drawn in favor of **NBP** before lifting of disposed vehicle but not later than 07 days after **announcement of result**.

I/We agree to abide by this Bid for a period of **120 days** from the date fixed for Bid opening under Clause 5 of the Instructions to Bidders, and it shall remain binding upon me/us and may be accepted at any time before the expiration of that period.

I/We understand that you are not bound to accept the highest offered prices or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024

\_\_\_\_\_  
[Seal & signature]      [in the capacity of]

Duly authorized to sign Bid for and on behalf of M/s. \_\_\_\_\_

**FORM P2 – Bidder’s Representative**  
**(\*To be used by bidders other than individuals)**

IFB No: No. Disposal Notice / (0001) /2024  
Title: “DISPOSAL OF MOTOR VEHICLES OF NATIONAL BANK OF PAKISTAN”  
Bidder: \_\_\_\_\_

M/S. \_\_\_\_\_ hereby confirm, declare and affirm that Mr. \_\_\_\_\_  
S/O \_\_\_\_\_, CNIC # \_\_\_\_\_ whose signature is as under is an authorized signatory  
\_\_\_\_\_ of M/s. \_\_\_\_\_ for the purpose of Tender for Disposal of Motor Vehicles and is  
therefore fully authorize and empower to deal with & finalize all the aspects of this tender and transaction(s) on our behalf  
with the bank.

\_\_\_\_\_  
Specimen Signature of the authorized representative: \_\_\_\_\_

\_\_\_\_\_  
For and on Behalf of M/s. [Signatures and seal of the Company/Firm/Proprietorship Concern]

(To be used by person participating as an Individual bidder)

I, [Please mention] s/o [Please mention] do hereby declare and confirm that I am fully authorized and legally entitled  
to participate in the bidding process and to bid for the motor vehicles and to complete the transaction in case I am  
declared as the successful bidder.

\_\_\_\_\_  
[Signature as per CNIC]

### **FORM P3 – FINANCIAL BID FORM**

IFB No: No. Disposal Notice / (0001) /2024  
Title: "DISPOSAL OF MOTOR VEHICLES OF NATIONAL BANK OF PAKISTAN"  
Bidder: \_\_\_\_\_

#	Registration No. of Vehicle	Cost C (PKR)	Per Unit Applicable Tax T (PKR)	Total Cost Incl. ApplicableTax (NC) (PKR)
1				
2				
3				
			<b>Total</b>	

**Note:**

- 10% Advance tax shall be applicable for Active Tax Payer
- Prices should be inclusive of all applicable taxes and duties.
- Before filling this form kindly read Instructions to Bidders at Section I.
- The prices should include the price of incidental services. No separate payment shall be made for the incidental Services.

Seal & Signature of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

### **Form P4 - Undertaking by the Bidder**

I/We hereby declare, affirm and confirm that all the particulars provided by us are true & correct.

I/We have the capacity to bid for and purchase the vehicle.

Moreover, in case I/We are declared as successful bidder & my/our bid is accepted by the bank I/We shall abide by the terms & conditions mentioned in this document for completing the transaction.

All the terms & conditions of the bid solicitation document has been read & understood by we/us and I/We agree to the same.

Signature: \_\_\_\_\_

CNIC # \_\_\_\_\_

Signature: \_\_\_\_\_

CNIC # \_\_\_\_\_

